



## **Booking Terms & Conditions**

Please take your time to read through these booking terms & conditions carefully, please contact us should you have any questions. If you have read and understood the terms and conditions set out below and accept them, please sign and return your Booking Form.

### **1. Confirmation of booking**

1. The Coromandel Caravan Bar (CCB) requires confirmation in writing within seven (7) days of making a tentative booking.
  - 1.1 If a signed copy of these booking terms and conditions and the deposit is not received within seven (7) days of making the booking, your booking may be released.
  - 1.2 CCB will endeavour to contact you before releasing your booking.

### **2. Fees & Bond Payment**

- 2.1 To confirm your booking a deposit of 30% is required within seven (7) days of making a booking.
- 2.2 The balance is due 30 days before your event.
- 2.3 A bond of \$200 is required on top of the total hire cost. The bond may be used by the Coromandel Caravan Bar to pay for missing items or any damage to the caravan and/or equipment during hire. This includes all glassware.
  - 2.3.1 Replacement of the damaged or missing goods is based on current retail value or the cost to remake/fix the broken item or items.
  - 2.3.2 There may be an additional fee to pay if the replacement cost is more than the bond.
- 2.4 Major loss covered by the CCB's insurance policy will require the hirer to pay the excess which is \$200.

### **3. Bar Manager**

- 2.5 CCB will provide a qualified & experienced bar manager for your event, and will uphold responsible service of alcohol. The certificate can be viewed on request and will be on display during the event.

### **4. Cancellation of booking**

4. Cancellation of the booking must be received in writing and:
  - 4.1 The cancellation fee is 30% of the total agreed booking amount if the booking is cancelled 30 days or more before the event date.
  - 4.2 The cancellation fee is 50% of the total agreed booking amount if the booking is cancelled 30 days or less prior to the event.
  - 4.3 The cancellation fee is 100% of the total agreed booking amount if the booking is cancelled 10 days or less prior to the event.

## **5. Recycling & Rubbish**

- 5.1 The Hirer is responsible for organising all rubbish and recycling bags and bins to be ready before the event starts.
- 5.2 The Hirer is responsible for the disposal of all rubbish & recycling after the event.

## **6. Hire Period**

6. CCB will notify the Hirer, or person assigned by the Hirer, 30 minutes prior to the arranged service period ending at your event. If extra service hours are required, these will be charged at **\$TBC** per hour.
- 6.1 CCB will switch out the glassware for disposable glasses near the end of service.

## **7. Bad weather**

- 7.1 CCB does not provide refunds in the case of bad weather such as rain, wind or snow. If there is bad weather, it is the responsibility of the Hirer to make alternative arrangements and to communicate these to CCB as soon as possible prior to commencement of the event.
- 7.2 If the event is cancelled due to bad weather, at the discretions of CCB, the event date and details may be able to be modified.

## **8. Permits and Consents**

- 8.1 If the event is to be held in a public place, the Hirer is responsible for obtaining any required permits or consents. CCB requires a copy of these seven (7) days prior the event.
- 8.2 If the event is at a venue, the Hirer is responsible for gaining permission from the venue, and ensuring CCB is notified of any conditions or requirements at least seven (7) days prior to the event.
- 8.3 If the event is to be held on private land, the Hirer is responsible for obtaining permission from the land owner.

## **9. Limitation of liability**

- 9.1 CCB shall not be liable in any way whatsoever to the hirer or any third party, whether in tort (including negligence), contract or otherwise, for any loss or damage whatsoever, whether direct, indirect, special, or consequential, and all such liability is expressly excluded. CCB takes no responsibility for any injury to any party through breakages of items or other accidents during the hire period.
- 9.2 The hirer understands and agrees that CCB shall not be responsible or held liable in the event CCB is prohibited from providing services due auto accident, road closures, acts of God such as hurricanes or inclement weather, or other unforeseen incapacitation or other cause of non-arrival on the hire day.

## **10. Additional conditions**

10. CCB reserves the right to use & release all photographs, videos or other recording media in which CCB is in, or a part of. The hirer releases all photographs of the CCB for viewing and/or to be used for promotion on websites and social media. The hirer acknowledges that this is for promotional purposes only and will not expect compensation of any kind. There shall be no expiration period for this permission.